



Eastern Multi-Academy Trust
Empower - Motivate - Aspire - Transform

COVID-19 Outbreak Management Plan

Nelson Academy



Approved by:	Sarah Wilson	Date: 15 th December 2021
Last reviewed on:	19 th October 2021	
Next review due by:	31 st January 2022	



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1. Introduction

This plan is based on the [contingency framework for managing local outbreaks](#) of COVID-19, published by the Department for Education (DfE).

We will only implement some, or all, of the measures in this plan in response to recommendations provided by EMAT, the local authority (LA), director of public health (DsPH), Public Health England (PHE) health protection team or the national government.

It may be necessary to implement these measures in the following circumstances:

- To help manage a COVID-19 outbreak within the Academy
- If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
- As part of a package of measures responding to a 'variant of concern' (VoC)

2. Testing

All school staff are encouraged to complete Lateral Flow Tests on a Wednesday evening and Sunday evening, reporting the result (negative or positive) to both <https://www.gov.uk/report-covid19-result> and to the school office@nla.eastern-mat.co.uk. Parents have also been made aware that they are able to obtain such testing for home use but it is believed that these are not seen as necessary for Primary aged pupils. **Staff will be asked to test the night before returning to school if this does not fall on a Wednesday or Sunday.**

3. Face coverings

All adults in school, whether staff or visitor (i.e. contractor, outside agency professional or parent) will be asked to wear a face covering (unless they are exempt) in corridors, communal areas of the school or when visiting another classroom.

If recommended, pupils, staff and visitors who are not exempt from wearing a face covering:

- Will be asked to wear a face covering in classrooms or during activities, unless social distancing can be maintained or a face covering would impact on the ability to teach.

4. Shielding

We will adhere to national guidance on the reintroduction of shielding, which would apply to those on the [shielded patient list \(SPL\)](#).

We will speak to individuals required to shield about additional protective measures in the Academy or arrangements for home working or learning.



5. Other measures

If recommended, we will limit:

- Residential educational visits
- Open days
- Transition or taster days
- Parents coming into school
- Live performances

All meetings to be held online via Microsoft Teams unless it is an essential meeting which would not be appropriate to hold online.

6. Attendance restrictions

Attendance restrictions will only be recommended as a last resort and where advice has been sought from the local Public Health Team or under the direction of the Government. If recommended, we will implement the measures in this section.

6.1 Eligibility to remain in school

In the first instance, we will stay open for:

- Vulnerable pupils
- Children of critical workers
- Any other pupils due to take external tests this academic year

If further restrictions are recommended, we will stay open for:

- Vulnerable pupils
- Children of critical workers

The above criteria would only apply in the situation of whole school closure and not if a class has to close due to the high level of close contacts/positive cases or due to staffing levels being unsafe. In this situation, all children in the class will need to remain at home to access remote learning. We sincerely hope that this scenario will not occur.

6.2 Education and support for pupils at home

All other pupils will be required to stay at home and will receive remote education.

We will aim to deliver remote education that meets the same quality and quantity of education that pupils would receive in the Academy, as outlined in our Remote Learning Policy.

The Academy will continue to provide meals or lunch parcels for pupils eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines.

Wherever possible, we would ask that these are collected from the school; although, it may be possible for the Academy to arrange to deliver these to the home in an emergency.

6.3 Wraparound care

It is our intention to run a normal provision of extended care (Breakfast Club and After School Club) and curriculum activities.

However, if required, we will limit access to before and after-school activities and wraparound care during term time to those that need it most.



We will communicate who will be eligible to attend once the restrictions are confirmed.

6.4 Safeguarding

We will review our child protection policy to make sure it reflects the local restrictions and remains effective.

We will aim to have a trained DSL or Deputy DSL on site at all times.

Our DSL is: Sarah Wilson (Principal) – sarah.wilson@nla.eastern-mat.co.uk

Our Deputy DSLs are: Gemma Sykes (Assistant Principal EYFS & KS1) – gemma.sykes@nla.eastern-mat.co.uk

Glen Rossiter (Assistant Principal KS2) – glen.rossiter@nla.eastern-mat.co.uk

Jo McAndrews (Assistant Principal SEND) – jo.mcandrews@nla.eastern-mat.co.uk

Avril Varga (Student Support Officer) – avril.varga@nla.eastern-mat.co.uk

On occasions where there is no DSL or deputy on site, a senior leader will take responsibility for co-ordinating safeguarding on site.

7. Temporary Stepping up

For most settings it will make sense to think about taking extra action if the number of positive cases substantially increases. This is because it could indicate transmission is happening in the setting.

The thresholds, detailed below, can be used by settings as an indication for when to seek public health advice if they are concerned. For most education and childcare settings, whichever of these thresholds is reached first:

- 5 children, pupils, students or staff, who are likely to have mixed closely, test positive for COVID-19 within a 10-day period; or
- 10% of children, pupils, students or staff who are likely to have mixed closely test positive for COVID-19 within a 10-day period.

Should this threshold be reached, the school will seek additional public health advice by contacting the Norfolk Outbreak Management Team, the DFE Helpline or Public Health England.